

# Bude Partnership Minutes



## Meeting of Publication Sub-Committee

Held on 14<sup>th</sup> March 2008

At the Falcon Hotel, Bude

**Present:** Nicky Chopak (Chair), Alison Rowe (Community Coordinator), Simon Swale (MCTA) (ex-officio), Lucille Opie (Bude Forum), Heather Bolitho, Jaqi Heard, Nigel Pearce (NCDC), Jolion Sharpe (NCDC Beach Development) Andrea Vaillancourt-Alder (Bude Canal regeneration Project)

**1 Minutes:** The minutes of the meeting on 22<sup>ND</sup> February 2008 were considered and **Matters arising** and up-date reports were as follows:

**2.1 Town signage:** Nicky reported that she has contacted Lloyds Bank about the possibility of a sign with the Bude logo. She is awaiting a response.

**2.2 MP:** It was agreed that Dan Rogerson MP should be thanked for his attendance at the last meeting.

**2.3 Bude Forum/Parish Plans:** It was reported that there is to be a meeting of the forum on 28<sup>th</sup> March and the Forum is expected to close. Nicky agreed that she would attend the meeting and offer support to the parishes (similar to that previously provided by the Forum) from the Bude Partnership. It was also reported that if the Bude Partnership does take over this responsibility from the Forum, there will be £1,500 available from NCDC, to pay towards administration etc. This was welcomed. **Action: Nicky**

**2.4 NCDC:** It was reported that Sally Lewis is considering where further funding might be found to assist the Bude Partnership with implementation of the Strategic Plan, once the MCTA funding ceases at the end of June.

**2.5 Crooklets: Jolyon Sharpe attended and reported on progress.** It is agreed that it is crucial that the plan for Crooklets is tied into other plans and projects; Peter Sainsbury has said that he wishes to hear from the Bude Partnership etc before plans are developed. Ali to contact Peter Sainsbury and pass on the outcome of the public consultation regarding Crooklets. **Action: Ali** There will be consultation with the public and plans will consider how to develop the beach huts, etc.

**2.6 Play Equipment:** Nigel reported on his research into the possibility of play equipment to be placed at Crooklets (locally made and sourced.) It was also agreed that the 'driftwood project' led by Tom Hyde, would allow local young people to build a fence around the play equipment. Andrea reported that there will be play equipment as part of the canal regeneration project.

**2.7 Strand Hotel:** It was noted that the SOLD signs on the Strand Hotel had been removed again. Ali reported that the current owner had said that these were a little premature. Ali has an arrangement to ring and find the latest regarding the sale etc before the next meeting of the Partnership/. **Action: Ali** it was noted that the CCTV group will approach the new owners with regards to a camera at that end of the Strand. The S106 was discussed with regards to the Strand Hotel, but it is thought that there will not be S106 money forthcoming for the community.

**2.8 MCTA:** Nicky reminded the members present that explained that the MCTA is being dissolved by the RDA on 31<sup>st</sup> March 2008 and that Simon is be retained until 30<sup>th</sup> June 2008, to assist Bude and other remaining MCTi towns.

**2.9 Community Coordinator Contract:** It was agreed that Nicky should sign the contract to extend the contract with Ali Rowe to the end of June. Nicky reported that she has started the process of seeking further funding to pay costs after 30<sup>th</sup> June. She will work with Sally Lewis and Anna Hoyle, and Betty Hoyle. **Action: Nicky** Simon reported that the additional money available from MCTA for consultants, as discussed at the last meeting, would be coming to the Bude Partnership – MCTA had written the necessary Terms of reference for all the MCTi towns who were eligible.

**2.10 Common Places:** Simon and Ali reported that they have set up a new business (with Lesley Nel from Launceston Forum and Mark Goodman from regional MCTA) called Common Places which is a Limited Liability Partnership. It was noted that the contract for Ali's services from 1<sup>st</sup> April to 30<sup>th</sup> June would be a contract with Common Places.

**2.11 Community Hubs:** Andrea reported that there is one in Bude now. Capacity Builders call for expressions of interest ended in November; Simon investigated this. It would appear that the East Cornwall CVS has the funding and that Betty Hale has started to work with this. Ali was asked to contact Betty. **Action: Ali**

**2.12 One Cornwall / Unitary Authority.** One member expressed concern that this did not appear to be for the benefit of Cornwall, but it was generally agreed that the Bude Partnership should work with the proposals to ensure that the Bude are could benefit from whatever is forthcoming. Bude is unlikely to be a pilot but David Whalley has suggested that a member of staff working on the development of community networks might attend Bude Partnership meetings. David has reported that the Bude Partnership 'has been discussed at many levels as a good example' of what can be achieved through partnership working, bring three levels of council together with other public, private and volunteer sectors. Simon reported that the next meeting of the Cornwall Towns Association will be attended by Rob Andrew one of the leads for One Cornwall. Ali will be attending this meeting on behalf of Bude.

**2.13 Bude Stratton Town Council:** Nicky and Ali had presented the first draft of the summary plan to the Town Council and this appeared to be well received. Council members had suggested other projects etc that might be included in the plan. Kevin Harris is still the council rep on the Partnership; he has been unwell and so unable to attend for a while.

### 3 Draft Strategic Plan (tabled)

Ali presented a first draft of the full plan (and a second draft of the summary plan that had been amended following feedback from members of the Partnership). One member complained that she is unable to 'get to grips' with the second draft of the summary plan but it was pointed out that she had had an opportunity to send in her amendments to the first draft and many of these had been incorporated into the second draft. Members were reminded that the *'Bude Partnership has been and is responsible for providing all the ingredients for this plan, Ali is 'merely' the chef'*.

Ali explained that the summary is for the general public and will be designed to demonstrate to the local population that their views have been received and heard and incorporated into the plan.

She also explained that the 'full plan' of which people now have a first draft is a much more detailed version of the plan, for the members of the Bude Partnership and for all our partners. Ali reported that she has been working on it for so long that she is beginning not to be able to 'see it' any more. She asked for feedback – and help. In particular, are there enough statistics? Too many? When she started writing the plan, it was important to include details of what had been achieved following the 2002 Bude Study was this still as important? It was agreed that members would take this away and send any comments, amendments etc to Ali by 28<sup>th</sup> March. **Action: Everyone**

### 3.1 SWOT:

Ali reminded members that there is still a need to do a SWOT analysis. (Strengths, Weaknesses, Opportunities and Threats) and it was **agreed that a workshop should be held on Wednesday 9<sup>th</sup> April at 9.30 at the Falcon. All members of the Bude Partnership to be invited to participate in this workshop.** **Action: Everyone**

### 3.2 Launch and Publication

It was **agreed** that there will need to be a major launch of the plan, when finalised and published, to ensure that the community own and can participate in the implementation phase. It was suggested that there should be a special pre- launch at the school, with students to be given a card to alert their parents and carers of the official launch in the last week in June. **Action: Ali to discuss this with David Barton**

It was also **agreed** that the Classroom at the Castle is a community facility that could be used for the launch. This was booked for a **launch and display from Thursday 26<sup>th</sup> June to Saturday 28<sup>th</sup> June.** **It was agreed that a project plan for the publication should be devised, working backwards from this launch date.** **Action: Ali** In summary this will be:

March: comments to Ali

April: SWOT Analysis, Thoughts about how it will look, photos, formats etc.

May: At printers and designers

June: Publicity and launch(es)

### 3.3 Printers:

Andrea gave advice on printers for the 'full plan' who were (Cornish and) able to assist with design etc and were used to using the recommended format (Sensory Trust Guidelines) that would be easy to use for people with disabilities etc. Andrea also has photographs that might be useful in the publication. It was also suggested that the data etc might be added on a CD at the back of the full report, to save on paper etc.

It was suggested that NCDC should also be asked to assist with the publication – Max Smith - perhaps they could publish the draft plan in a 'newspaper format' and deliver to all households in the Bude. **Action: Ali**

**Next meeting: SWOT Analysis Workshop: Wednesday 9<sup>th</sup> April : 9.30 at the Falcon**